25 May 1950

MEMORANDUM FOR: DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Delegation of Authority to sign personnel actions

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1. To facilitate processing the large number of personnel actions affecting senior employees with OPC, it is requested that be amended authorizing the Assistant

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Director for Policy Coordination to delegate to his Deputy and his Executive Assistant authority to sign personnel actions requiring action by the Executive.

will be adopted to insure that the Assistant Director is informed of all matters affecting the employment status of senior members of OPC.

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Assistant Director for Policy Coordination

APPROVED 1 JUN 1950 /s/
R. H. HILLENKOETTER
Rear Admiral, USN
Director of Central Intelligence

Copies to: Budget Officer
General Counselv
Chief, SSS
Management Officer
Personnel Director
Central Records
Singuer
Executive